

ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM

Applicant:	Tarbert Lochfyne Yacht Club	Scheme:	Leisure Dev
Project:	Assistance to wards the cost involved in running the organisation and to promote the Travellers event for the national junior sailing class	Cost:	£3000
		Amount Requested:	£2000
		Grant Recommended:	£690
		Other Funding in Place:	Yes

General Criteria

Y – yes; N – No; N/A – not applicable)

S.M.A.R.T. Objectives demonstrated	Y
Applicant's expertise & resources adequate for project	Y
Work has not started	Y
Non political activity	Y
Volunteer training demonstrated	Y
Project Consistent with Council priorities	Y
Constitution/non-profit making status checked	Y
Fundraising/contribution to the project	Y
Signed Audited Accounts checked	Y
Bank accounts & reserves checked	Y
Open membership demonstrated	Y
Sponsorship agreements checked	N/A

Financial Check

<u>Leisure & Education Development Grants</u> If over £2,000 have you sent this grant to finance?	Y
<u>Social Welfare Grants.</u> Has it been registered with the Lochgilphead central support team, who will send it to finance. (All SWG go to finance for checking)	

Project funding

Application within 50% of total costs	Y
Statutory permissions obtained	N/a
Three written estimates submitted	N/a
Ownership/leasehold checked	N/a
Provision for on-going running & maintenance checked	Y
Publicity plans for A&B inclusion checked	Y

Child Protection

Have you checked that the organization is registered with <u>Disclosure Scotland?</u>	Y*
Have you checked that the organization is registered with the <u>Care Commission?</u> (If applicable)	N/A
Does the organization comply with the <u>Children's Scotland Act (2003)</u>	Y
Does the organization have comprehensive recording procedures in place for all workers? (Voluntary and Statutory)	Y
Does the organization have a clear understanding of what is meant by harm and risk of harm to children and young people?	Y
Does the organization have a code of conduct, which sets out a list of acceptable and unacceptable behaviour?	Y
Does the organization have procedures for reporting a grievance and concerns made by and issues raised by workers, parents, carers, children and young people?	N
Does the organization have arrangements for regular support, which allows for any emerging concerns about workers behaviour to be discussed and addressed?	N
Does the organization have a good practice guide?	Y
Does the organization have an equal opportunity policy?	Y
Does the organization have disciplinary procedures for dealing with continuing serious concerns about a workers conduct?	N
Does the organization have procedures for managing confidential information?	Y
POCSA policies obtained through RYA	

Additional Information

This organisation is affiliated to Royal Yachting Association and is hosting a leg of the national Travellers event for Junior Sailing Class.

The costs associated with this event are changing facilities – tenting, safety cover and race support on water, and on land, promotion and administration, hospitality and catering.

Targets for this group include

- Promote dingy sailing, racing and improve safety standards
- Improved coaching
- Continue to be part of the national sailing circuit to attract competitors and visitors to the area.
- Be part of the Scottish Sailing Calendar for July 2005

Specific Criteria

This application meets the following criteria:

- Increased participation in one or more sports
- Raised quality of coaching in one or more sports
- Improved facilities for one or more sports linked with increased participation and raised quality of coaching.
- New provision of facilities or opportunities provided by local communities.

Signed: Felicity Kelly

Assessment Officer

Date: April 2005